



2nd Meeting of Board of Governors under TEQIP-II, WBUT
(Presently MAKAUT, WB) on 11.05.2016

Meeting of Board of Governors of TEQIP-II on 11.05.16

Sl. No.	NAME	DESIGNATION	SIGNATURE
1.	SANKHAYAN CHAUDHURY	TEQIP Coordinator, Calcutta Univ.	
2.	BIMALENDU B. BHATTACHARYA	MENTOR, TEQIP, MAKUT	Bimalendu 11/5/16
3.	ATRI BHOWNIK	FINANCE OFFICER & NODAL OFFICER, FMU-TEQIP-II	 11/5/16
4.	Prof. P. S. K. Ray		Prof. P.S.K. Ray 11/5/16
5.	Dr. Md. Aftabuddin	Information Scientist MAKAUT, WB	Dr. Md. Aftabuddin 11/5/16
6.	DEBASHIS DE	TEQIP Coordinator, WBUT Debashis De	Debashis De 11/5/16
7.	NATMUN NESSA	Asst. Librarian, MAKAUT, WB	N. Nessa 11.5.16
8.	Santanu Phadikar	Assistant Prof. Dept of CSE MAKAUT, WB	Santanu Phadikar 11-05-16
9.	KOUSHIK MAJUMDER	Assistant Prof, Dept of CSE MAKAUT, WB	K. Majumder 11-05-16

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10.	MIHIR SINGH	Nodal Officer, Procurement Cell, TEQIP	Mihir Singh 11/05/16
11.	SUBHANJAN SARKAR	Asst. Prof, Dept of CSE	S. Sarkar 11/05/16
12.	Rajendra	HOD. Bioinformatics	Rajendra 11/5/16
13.	SAIKAF BASU	Asst Prof, Dept. of CSE	Saikaf Basu 11/5/16
14.	Suparna Biswas	Asst. Prof., Dept. of CSE	Suparna Biswas 11/05/16
15.	JAYA BANDYOPADHYAY	Nodal Officer, Academic	Jaya Bandyopadhyay 11/5/16

**Minutes of the 2nd BoG Meeting of TEQIP II held on May 11, 2016 in the meeting room
(Room # 104) of the University.**

Members Present:

1. Prof. Subrata Kumar Dey (Vice Chancellor)
2. Dr. Syed Rafikul Islam (Registrar)
3. Dr. Atri Bhowmik (Finance Officer)
4. Prof. Bimalendu Bhattacharya (Mentor, TEQIP)
5. Prof. Sankhayan Choudhury (TEQIP Coordinator Calcutta University)
6. Dr. Debashis De (Coordinator-TEQIP-II)
7. Dr. Md. Aftabuddin
8. Dr. Raja Banerjee
9. Dr. Jaya Bandyopadhyay
10. Dr. Suparna Biswas
11. Dr. Santanu Phadikar
12. Dr. Koushik Majumder (Invitee)
13. Ms. Najmun Nessa
14. Mr. Mihir Sing
15. Mr. Saikat Basu (Invitee)
16. Mr. Subhanjan Sarkar (Invitee)

The following members could not attend the meeting:


1. Mr. Manabendra Bhattacharya (Nodal Officer-Civil Unit).
2. Dr. Indranil Mukherjee (Nodal Officer- Institutional Reforms Unit)
3. Dr. Sreeparna Banerjee (Nodal Officer- Faculty & Staff development Unit)
4. Dr. Madhumita Das Sarkar (Nodal Officer- IIIC)
5. Dr. Sriyankar Acharyya (Nodal Officer- Monitoring & Evaluation)
6. Dr. Swapan Kumar Maity (IC)

2.1 Confirmation of the minutes of the 1st BoG Meeting of TEQIP II held on 21.03.16.

The minutes of the Meeting was confirmed.

Matters arising of the confirmation of the last BoG Meeting of TEQIP II (1st BoG Meeting) with regard to the refund of 11.5 lakhs rupees from the University fund to the TEQIP II account on the basis of the objection raised by the Statutory Auditor towards payment of assistantship to few Research Assistants. It was resolved that the TEQIP II authorities of WBUT will approach the Statutory Auditor and explain the reason why the excess payment was done with a view to request him further that he sympathetically treats the case and reconsider the matter.


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It was also discussed and agreed upon that all external experts' nomination for RA selection will be made as per the final approval of the Hon'ble Vice Chancellor / competent authority.

2.2 Reporting of the respective Units made by the Nodal Officers and Coordinator.

Request for thorough revision of Research Assistantships for all candidates following the practices of some good performing Institutions, like Jadavpur University. For candidates possessing M.Tech degree and UGC/CSIR NET: It was resolved that the amount of assistantship may be adopted in the lines what Jadavpur University practices and as per the current UGC/Central Govt. norms. The revised fellowship therefore was proposed as following: JRF scale of Rs. 25,000/- per month + 30% HRA and SRF scale of Rs. 28,000/- per month + 30% HRA. For candidates possessing M.Sc degree (without NET) shall however receive the previous scale 16,000/- (JRF) or 18,000/- (SRF) per month + 30% HRA. All revision shall be effective from the date of approval of the minutes by the Hon'ble Vice Chancellor and the assistantship amount will strictly fall under the ambit of TEQIP II only.

The proposals was accepted by the members.

2.3 The members have approved the proposals of International Travel submitted by the Honourable Vice Chancellor/Faculty / Officer of the university:

- a) ACU conference of University Leaders, Ghana for Prof. Subrata Kumar Dey, Honourable Vice Chancellor, MAKAUT.
- b) Dr. Jaya Bandyopadhyay's foreign travel proposal to South Korea placed. For all conferences participations' final decision and approval, Hon'ble Vice Chancellor is the final authority. She was requested to prepare a budget and all documents as per norms for assessment and final approval.
- c) International visit of Dr. Atri Bhowmik, Finance Officer of the University & Nodal Officer FMU of TEQIP-II to London in the last week of June 2016 was approved by the members.
- d) International visit of Dr. Debashis De, Coordinator, TEQIP-II & Head CSE Department to Porto Heli, Greece as Invited Speaker at the International Conference IC4N during last week of June 2016 was approved by the members .
- e) Foreign Lab Visit of Dr. Raja Banerjee to Italy / Sweden. Detailed proposal has to be given by the concerned Faculty.
- f) Reporting of Dr. Sreeparna Banerjee for her International Conference in China.
- g) Reporting of Dr. Sriyankar Acharyya for his lab visit at Iowa, USA.
- h) Reporting of Dr. Debashis De for his networking tour at Melbourne, Australia.
- i) Reporting of Dr. Koushik Majumder for his Networking Tour at Melbourne.
- j) Reporting of Dr. Madhumita Das Sarkar for her International Visit to Singapore.
- k) Reporting of Mr. Saikat Basu for his Networking Tour at University of Tokyo.

2.4 Research Assistants and/ or their supervisors are permitted to undertake Lab Visit/ Conference (National and International both).

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2.5 The following proposals of National/ International Conferences and workshops have been agreed upon by the members during the meeting:

- International Conference on Micro 2016 -
 - 1) Prof. Benfdila Arezki, University M.Mammeri, Algeria
 - 2) Prof. Timothy Shih, National central University Taiwan, China:
Approximate Budget: Rs. 6.10 lacs (approx.) approved [See annexures I]
- International Conference on Advance Computing 2016:
Approximate Budget: Rs. 20 lacs (approx.) approved. [See annexures I]
- Proposal of International Conference in the month of October, for Dept. of CSE: 20 lacs approved.
- Proposal of Dr. Atri Bhowmik, Finance Officer- MAKAUT, WB for a National conference on "Ethics in Academic Governance". Approximate Budget: Rs. 5 Lacs.
- Soft Skill Workshops jointly with EKTA:
Budget: Rs. 35 lacs approved
- Corporate Communication (soft skill) for in house students (2-day each in 3 slots):
Budget: Rs.3 lacs approved.
- **Other faculties are requested to place more proposals for Conference and workshops at the earliest.**

2.6 It was proposed that the following requirement can be purchased from TEQIP-II fund:

- Equipment necessary for Video conferencing for Seminar Room No.-104
- LED Display for Seminar Room.
- Over Head projector (Quantity – 2) for Pro. Vice Chancellor Room and for TEQIP Room No.-202.
- Colour Printer (Quantity - 3) for Chairman TEQIP, Nodal Officer FMU, TEQIP Room.
- Scanner for Nodal Officer FMU.
- Conference Table for TEQIP room, A.C (of two ton).

2.7 It was decided during the meeting that projects to be submitted by the faculties/officers of the university for which seed money of Rs. 1.0 lakh will be provided to the concerned faculty and Rs. 50,000 to be provided to the student on account of consumables for his/her research working under the said project. The matter was discussed and placed before the committee for their opinion.

2.8 The following resolutions were also taken at the BoG.

i) Re-appropriation of academic funds may be done from respective permissible allocated heads within Rs. 3.5 Cr. as per PIP- TEQIP-II norms.

ii) It was resolved that only the policy decision will be taken at the BoG and other items will be resolved at Nodal Officer's meeting.

iii) Institutional Reforms is currently being headed by the Controller of Examinations, Dr. Indranil Mukherjee (Nodal, Institutional Reforms). However, it has been found out that due to his excess engagement in the exam unit, the Nodal officer (Institutional Reforms) is unable to work for TEQIP under the present condition. The name of Dr. Jaya Bandyopadhyay was proposed by the Hon'ble VC and she agreed to assist the unit at her best possible way as additional charge.

Co-ordinator
TEQIP
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University of Technology

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1/5/16

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Vice-Chancellor
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iv) Accommodation charges for attending seminar/workshop/conference have been fixed to an upper limit of Rs. 5000/- (for class I officer and faculties as appropriate).

v) Registration criteria for presenting papers in conference: Only Registered and presenting author allowed in a conference. More than one registration may be allowed per presenting and registered author for multiple papers.

vi) Memberships for professional / scientific bodies will be provided to faculties to enhance R & D environment within the University.

vii) Civil Engineers have advised not to increase any further weight load through construction in the respective floors of the MAKAUT, WB, as the condition of the building is in an insecure condition. Any new construction to be executed must be brought to the knowledge of the Engineers.

viii) Sundry expenses of Rs. 10,000 may be permitted from TEQIP fund, but if the amount exceeds then the special permission will be required from Nodal Officer, FSD and Vice Chancellor, MAKAUT, WB.

ix) Under FSD unit: Officers / Staff are permitted to undertake trainings as appropriate. Their promotions are subject to their assessment and final approval of the Hon'ble VC.

x) Annual Maintenance Contract, Internet and telephone charge can be made from the IOC head. All repairs and maintenance may be made for Lab equipments and computers for all TEQIP or non-TEQIP equipments.

xi) A separate TEQIP Purchase committee was proposed where the Finance Officer, Dr. D. De (Coordinator, TEQIP II), Dr. J. Bandyopadhyay, and Dr. Md. Aftabuddin (Information Scientist, MAKAUT, WB) were requested to take the responsibility to assist for the purpose. All consumable purchases may be made from the IOC head and as per the existing norms of the University purchase rules. Items below Rs. 10,000/- can be directly procured and sent for billing without prior approval.

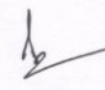
xii) Soft skill course conducted by EKTA: Principally it is agreed upon that EKTA will take charge of the forthcoming soft skill training complying all rules and norms.

xiii) It was discussed that the all documents pertaining to NBA have to be uploaded at the earliest convenience subject to meeting to minimum criteria required for upload (Institutional Reforms Unit to take responsibility of this matter).

xiv) Mentor suggested that the agenda for meeting of the BoG should be approved by the Hon'ble Vice Chancellor before holding the meeting. And that all simple issues need not have to be brought to the BoG's table for discussion.

xv) The meeting ended with a Vote of Thanks to the Chair.


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